



KENTUCKY REAL PROPERTY APPRAISERS BOARD

500 Mero Street, 2NE09
Frankfort, KY 40601
(502) 564-4000
ppc.krpab@ky.gov

KRPAB Form 004 - CERTIFIED RESIDENTIAL REAL PROPERTY APPRAISER APPLICATION

APPLICANT DEMOGRAPHICS

First Name: _____ MI: _____ Last Name: _____

License Number: _____ eServices OPID Number: _____

Supervisor's Name: _____ Supervisor's License Number: _____

REQUIRED UPGRADE DOCUMENTS

Qualifying Education Certificates:

- Residential Appraiser Site Valuation & Cost Approach **(15 hours)**
- Residential Sales Comparison & Income Approaches **(30 hours)**
- Residential Report Writing & Case Studies **(15 hours)**
- Statistics, Modeling, & Finance **(15 hours)**
- Advanced Residential Applications & Case Studies **(15 hours)**
- Appraisal Subject Matter Electives **(12 hours)**
- Valuation Bias & Fair Housing Laws & Regulations **(8 hours)**

Appraisal Log:

- Residential experience of no less than 1,500 hours in no less than **12 months**

College Requirement:

- Bachelor's degree in any field of study
- Associate's degree in a related field
- Other Approved Equivalency

CERTIFIED RESIDENTIAL REAL PROPERTY APPRAISER EXPERIENCE CERTIFICATION

I, the undersigned applicant for licensure as a Certified Residential Real Property Appraiser of the Kentucky Real Property Appraisers Board, do hereby certify:

That, to date, I have at least 1,500 hours and a minimum of twelve (12) months' appraisal experience; that my hours may be treated as cumulative in order to achieve the necessary 1,500 hours of 1-4 unit appraisal experience; and that my appraisal experience is in fee and staff appraisals, review appraisals, ad valorem tax appraisals, highest and best use analyses, and feasibility analyses or studies.

That the documentation in the form of reports or file memoranda is available to the Kentucky Real Property Appraisers Board to support the experience set forth in paragraph 1, above.

That all experience obtained after January 1, 1991, complies with the Uniform Standards of Professional Appraisal Practice (USPAP).

Under penalty of perjury and as material representation to the Kentucky Real Property Appraisers Board to secure certification, I state the foregoing is true.

Applicant Signature: _____ Date: _____

OATH AND AFFIDAVIT

I do hereby acknowledge that I have reached the age of 18; have a High School or High School Equivalency diploma; agree that I have knowledge of and comply with the standards set forth in KRS 324A.050, State of Kentucky rules promulgated thereto, and understand the types of misconduct for which disciplinary proceedings may be initiated against me pursuant to said law; authorize the Kentucky Real Property Appraisers Board or their agents to interview individuals or organizations referenced in my claims for satisfying education requirements and experience requirements, or equivalent experience, and to inspect my appraisal files to verify information given on my application. I further authorize the Kentucky Real Property Appraisers Board or their agents to conduct a criminal records check.

I do further authorize the Kentucky Real Property Appraisers Board to inform those entities selected by the Board of any disciplinary action taken by the Board and the basis for that action for any state in which I have the authority or any state which I may apply for the authority to perform any appraisal activities involving federally related transactions pursuant to Title XI of the Financial Institutions Reform, Recovery, and Enforcement Act (FIRREA) of 1989.

I do agree to return the license/certification upon request if issued to me in error or if requested by the Kentucky Real Property Appraisers Board after a hearing pursuant to disciplinary action.

I acknowledge that appraisals made by me after January 1, 1991 and claimed as experience in this application have been completed in compliance with the Uniform Standards of Professional Appraisal Practice (USPAP).

Subscribed and sworn to before me this _____ day of _____, 20_____.

Oath:

The Statements and information contained herein, with attachments, are made under oath, and any material misrepresentation shall be punishable as perjury, in the first degree, a felony crime (KRS 523.020), and shall also be grounds for suspension, revocation or refusal to renew any certificate or license granted pursuant to same.

Affidavit:

State of _____, _____ County

I, _____, being at least eighteen years of age duly sworn, affirm and state that the information provided within the application for Appraiser License or Certification in the State of Kentucky, is true and correct to the best of my knowledge.

Applicant Signature: _____ Date: _____

(Seal)

Notary Public

My Commission Expires: _____